

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE GROVES  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, March 1, 2016 at 10:00 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637.

Present and constituting a quorum:

Steve Simon	<b>Board Supervisor, Chairman</b>
Wayne Coe	<b>Board Supervisor, Vice Chairman</b>
Bill Boutin	<b>Board Supervisor, Assistant Secretary</b>
Richard Loar	<b>Board Supervisor, Assistant Secretary</b>
Sally Semple	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Angel Montagna	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
John Toborg	<b>Operations Manager, Rizzetta &amp; Company, Inc.</b>
John Vericker	<b>District Counsel, Straley &amp; Robin</b>
David Bell	<b>District Engineer, Landmark Engineering</b>
Rich Unger	<b>Operations Manager</b>

Audience	<b>Present</b>
----------	----------------

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Huber called the meeting to order and performed roll call, confirming that a quorum was present.

Mr. Simon led all those present in reciting the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Soucy wants more frequent inspections of the sprinklers by the north circle. He also commented on the landscapers not de-mossing. Mr. Unger stated that the irrigation is fine and that they have started de-mossing.

Mr. Fortiny commented about gate security.

Ms. Scruggs inquired about a sound barrier, possibly with vegetation.

51  
52  
53  
54  
55

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of  
Supervisors Regular Meeting held on  
February 2, 2016**

On a Motion by Mr. Boutin, seconded by Ms. Semple, followed by a vote of all in favor, the Board of Supervisors approved the minutes of the regular meeting held on February 2, 2016 as amended for The Groves Community Development District.

56  
57  
58  
59  
60  
61  
62

**FOURTH ORDER OF BUSINESS**

**Acknowledgement of Receipt of Operation  
and Maintenance Expenditures for  
January 2016**

Mr. Huber presented the expenditures for the Board's review. The Board had questions regarding the volunteers.

On a Motion by Mr. Loar, seconded by Mr. Boutin, followed by a vote of all in favor, the Board of Supervisors' received and filed the January 2016 Operation & Maintenance Expenditures in the amount of \$61,571.38 as presented for The Groves Community Development District.

63  
64  
65  
66  
67  
68  
69  
70  
71  
72

**FIFTH ORDER OF BUSINESS**

**Consideration of Security Consultant's  
Proposal**

Mr. Bellissimo provided his explanation of his security proposal. The Groves has a good backbone. The technology is about 5 years outdated. The gates are accessed with cards and the guards are through an off site vendor. He feels the guards should be on site. A call box makes sense for after hours traffic. A discussion on security ensued. The Board decided they didn't need to spend money on a consultant. A resident, Mr. Fortiny, has a background in security and will put together a design and consultation for free.

On a Motion by Mr. Loar, seconded by Mr. Boutin, followed by a vote of all in favor, the Board of Supervisors' authorized Mr. Fortings to design a key pad, box and back gate for Phase 1 for The Groves Community Development District.

73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86

**SIXTH ORDER OF BUSINESS**

**Update of Front Entrance Landscape  
Enhancement Project**

Mr. Toborg provided a sketch and explained the different types of Palms. He discussed types of plants that deer like to eat. Mr. Toborg will come back to the Board with plans for all areas to be done. Work will be done in phases. Mr. Coe will meet with Mr. Toborg to go over everything.

87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127

**SEVENTH ORDER OF BUSINESS**

**Discussion of Landscape RFP**

Mr. Huber provided a scope for Landscapers. Mr. Toborg explained the RFP process and scope of work. The current contract is up in September 2016 and will then go month to month. The board discussed Annuals and the Landscape RFP. The vine growth needs to be addressed in the scope of work. The Board wants the daily journal changed to a weekly or monthly report.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Pond Planting Proposals**

The GHS representative discussed water and erosion. He did a general assessment of The Groves ponds. The Board inquired about permits. There is no permit needed. The district will only need the Engineer inspection every 18-24 months. The GHS proposal is \$660.00 to do the inspection.

On a Motion by Mr. Boutin, seconded by Mr. Simon, followed by a vote of all in favor, the Board of Supervisors' authorized the GHS proposal for The Groves Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Pool Service Proposals**

The Board discussed the three proposals that were obtained for the pool services. The Board decided to stay with Sun Coast Pools.

On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors' authorized the renewal of Sun Coast Pools for The Groves Community Development District.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Vericker discussed the charitable hours for the Operations and Maintenance for January 2016.
- B. District Engineer  
Mr. Bell presented the sound issue regarding highway US 41 Vegetation Sound Barrier. A wall that would be 1000 feet wide and 15 feet high would be needed.  
Mr. Boutin suggested a proposal for vegetation and then needing to trim the foliage. Ruby Red Way has been started; there is less soil under the curb. The check for Shaddock Place has been held until the work is completed.

128  
129  
130  
131  
132  
133  
134

- C. Clubhouse Manager
  - 1. Review of Monthly Report

Mr. Unger provided minor updates regarding Clubhouse matters. He submitted the proposal for The Groves Sign.

On a Motion by Mr. Loar, seconded by Mr. Boutin, followed by a vote of all in favor, the Board of Supervisors' approved the Proposal for The Groves LED Sign for The Groves Community Development District.

135  
136  
137  
138  
139

The Crepe Myrtles are to be trimmed throughout the community. The Precision Sidewalk Proposal was discussed. The Board approved the 1:12 proposal for \$7,589.00. The company will use their own equipment. The roots will need to be fixed to avoid continual problems.

On a Motion by Mr. Loar, seconded by Ms. Semple, with Mr. Boutin opposed, the Board of Supervisors' approved the Proposal for the Precision Sidewalk Proposal for The Groves Community Development District.

140  
141  
142  
143  
144  
145  
146

- D. District Manager
  - Mr. Huber noted the next regularly scheduled meeting will be held on Tuesday, April 5, 2016 at 10:00 a.m. at The Groves Clubhouse, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637.

Mr. Huber handed out an Audit report to the board for discussion.


**ELEVENTH ORDER OF BUSINESS                      Supervisor Comments**

There were no Supervisor Requests.

**TWELFTH ORDER OF BUSINESS                      Adjournment**

On a Motion by Mr. Loar, seconded by Ms. Semple, and followed by a vote of all in favor, the Board of Supervisors adjourned the meeting at 12:45 p.m. for The Groves Community Development District.

154  
155  
156  
157  
158  
159  
160  
161  
162  
163


  
 \_\_\_\_\_
   
 Secretary/Assistant Secretary                      Chairman/Vice Chairman
   
*Chairman*                      *Asst. Sec.*