1 2 MINUTES OF MEETING 3 Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person 4 5 may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be 7 8 THE GROVES 9 COMMUNITY DEVELOPMENT DISTRICT 10 The second audit committee meeting of The Groves Community Development District 11 was held on Tuesday, April 4, 2017 at 10:01 a.m. at The Groves Civic Center, located at 7924 12 Melogold Circle, Land O' Lakes, Florida 34637. 13 14 Present from the Audit Committee: 15 16 Steve Simon Committee Member 17 Bill Boutin Committee Member 18 Wayne Coe **Committee Member** 19 Richard Loar **Committee Member** 20 Sally Semple **Committee Member** 21 22 Also present were: 23 24 Angel Montagna 25 District Manager, Rizzetta & Company, Inc. John Vericker District Counsel, Straley, Robin & Vericker 26 David Bell District Engineer, Landmark Engineering 27 28 Rich Unger **Operations Manager** 29 Audience: 30 Present 31 FIRST ORDER OF BUSINESS Call to Order 32 33 34 Ms. Montagna called the meeting to order and performed roll call. 35 36 SECOND ORDER OF BUSINESS Review of Proposals for Fiscal Year 2017-2019 Auditing Services 37 38 39 Ms. Montagna stated that each committee member has turned in a score sheet for the 40 three proposals that were received. She read aloud each member's scores. The Audit Committee ranked the proposals in order as follows: 41 42 #1 - Grau & Associates 43 #2 – Berger, Toombs, Elam, Gaines & Frank 44 #3 – McDirmit Davis 45 46

THE GROVES COMMUNITY DEVELOPMENT DISTRICT April 4, 2017 Minutes of Meeting

Page 2

On a Motion by Mr. Loar, seconded by Mr. Coe, followed by a vote of all in favor, the Audit Committee ranked Grau & Associates as the number one respondent (#2 – Berger, Toombs, Elam, Gaines & Frank, and #3 – McDirmit Davis) for The Groves Community Development District.

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THIRD ORDER OF BUSINESS

Adjournment

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Mr. Simon requested a motion to adjourn the meeting of the audit committee for The Groves Community Development District.

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On a Motion by Mr. Loar, seconded by Mr. Coe, and followed by a vote of all in favor, the Audit Committee adjourned the meeting at 10:06 a.m. for The Groves Community Development District.

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Exhibit A

AUDIT PROPOSAL COMMITTEE EVALUATION SPREADSHEET (with Price)

| | | - | 2 | က | 4 | 5 | 9 | |
|---|---------------------------------------|----------------------|--------------------------|--------------------------------|---|-----------|--|---|
| | | Ability of Personnel | Proposer's Experience | Understanding of Scope of Work | Ability to Furnish Required Services | Price | Total Points | |
| | | 20 Points | 20 Points | 20 Points | 20 Points | 20 Points | 100 Pointe | |
| A | Berger, Toombs Elam Gaines & Frank | 20 | 20 | 20 | 210 | , s | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | |
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| 8 | Grau & Associates | 20 | 20 | 20 | 20 | 81 | (86) | H |
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AUDIT PROPOSAL COMMITTEE EVALUATION SPREADSHEET (with Price)

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| 4 | Ability to Furnish Required Services | 20 Points | 20 | | 20 | | 20 | | | | |
| 3 | Understanding of Scope of Work | 20 Points | 20 | | 20 | | 20 | | | | |
| 2 | Proposer's Experience | 20 Points | 20 | | 20 | | 20 | | | | |
| 1 | Ability of Personnel | 20 Points | 20 | | 20 | | 20 | | | | |
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| AUDIT PROPOSAL COMMITTEE EVALUATION SPREADSHEET (with Price) | င | Understanding of Scope of Work | 20 Points |
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AUDIT PROPOSAL COMMITTEE EVALUATION SPREADSHEET (with Price)

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| 5 | 1 | 2 | 3 | 4 | 5 | 6 | |
| | Ability of Personnel | Proposer's Experience | Understanding of Scope of Work | Ability to Furnish Required Services | Price | Total Points | |
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